

## MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Civil Works, Work Breakdown Structure (CWBS)

1. References:

- a. ER 5-7-1(FR), Project Management, 30 Sep 1992.
- b. CECW-LP Memorandum dated 1 Dec 93, SAB.
- c. CECW-LP Memorandum dated 3 Sep 93, SAB.
- d. CERM-FP/CECW/CEMP-R/CERE-AP Memorandum dated 26 Aug 93, SUBJECT: Revised Chart of Accounts (All Appropriations Except O&M, General; Flood Control And Coastal Emergencies; and General Expense).
- e. CECW-LP/CERM-FP Memorandum dated 19 Nov 93, SUBJECT: Revised Chart of Accounts (All Appropriations Except O&M, General; Flood Control And Coastal Emergencies; and General Expense).

2. The purpose of this memorandum is to direct the implementation of the subject CWBS dated 30 November 1993, copy enclosed, for projects managed under the project management system as defined by reference 1.a. This CWBS was provided to the program managers for CEFMS and PROMIS by reference 1.b. for inclusion into their respective systems.

3. A highly concerted effort was expended by field and HQUSACE representatives from the functional elements of planning, engineering, programs, project management, real estate, and construction in developing the CWBS. PROMIS, CEFMS and REMIS staff examined the CWBS for compatibility with their systems and changes were made accordingly. We also incorporated many of the comments we received from you in response to references 1.c. and 1.d. into the CWBS and into reference 1.e. Thank you for reviewing these documents.

4. We also updated the draft Business Rules and draft Definitions in response to your comments to reference 1.c. A copy of the draft Business rules is enclosed. Due to the size of the document, a copy of the draft Definitions, along with the CWBS and draft Business Rules, will be sent to previously identified points of contact within MSC and district offices via CORPSMAIL. Please distribute copies of these documents to planning, engineering, construction, real estate, etc. elements in your Command for their use. All three documents will also be sent to you by 31 January 1994 in an EC for additional review of the latter two documents. The CWBS was fixed by reference 1.b. and we will, therefore, not be seeking any additional comments regarding the CWBS. Please wait until you receive the EC before providing any additional comments to us.

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5. Please note that the draft Business Rules recommend a procedure for using the CWBS with COEMIS and the Chart of Accounts in reference 1.e. Use of this procedure is voluntary because some of your offices make extensive use of the last four digits of the ADP Work Code, and a change would be very disruptive. However, we encourage use of the procedure as the training experience prior to the deployment of PROMIS at your districts will be invaluable.

6. Completing this stage of CWBS development is a major step toward achieving our common goal of a quality project management system. Thank you for your help in getting there!

7. Questions may be referred to Mr. Brad Price, CECW-LP, (202) 272-1116.

FOR THE DIRECTOR OF CIVIL WORKS:

Encl  
as

/s/  
DON B. CLUFF  
Acting Chief, Project Management  
Division  
Directorate of Civil Works

CECW-LP

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DISTRIBUTION:

Chief, Programs and Project Management Directorate, Lower Mississippi Valley Division, ATTN: CELMVD-ED-P

Chief, Programs and Project Management Directorate, Missouri River Division, ATTN: CEMRD-MD

Chief, Programs and Project Management Directorate, North Atlantic Division, ATTN: CENAD-PP-MD

Chief, Programs and Project Management Directorate, North Central Division, ATTN: CENCDD-PP

Chief, Programs and Project Management Directorate, New England Division, ATTN: CENED-DD-PM

Chief, Programs and Project Management Directorate, North Pacific Division, ATTN: CENPD-PM

Chief, Programs and Project Management Directorate, Pacific Ocean Division, ATTN: CEPOD-PP

Chief, Programs and Project Management Directorate, Ohio River Division, ATTN: CEORD-DL

Chief, Programs and Project Management Directorate, South Atlantic Division, ATTN: CESAD-P

Chief, Programs and Project Management Directorate, South Pacific Division, ATTN: CESPDD-PM

Chief, Programs and Project Management Directorate, Southwestern Division, ATTN: CESWD-PP

CF:

CECW-LM Mr. Lamont/Mr. Charlton

CECW-B Mr. Kenyon/Mr. Hudak

CECW-E Mr. Barber/Mr. Kamien

CECW-P Mr. Wright/Mr. Fach

CECW-O Mr. Elmore/Mr. Hurlocker

CERE Mr. Frankel/Ms. Norman

CECW-L Mr. Cluff/Mr. Price

CEWES-IM-C Mr. Bennett/Ms. McNeely

CERM-FR Mr. Johnson

CESAS-PM-C Mr. Parrott